

CITY OF CANBY MASTER FEE SCHEDULE

Fees and charges in effect as of 1/2/2012
Authorized by Resolutions No. 1099 and 1117

Fee Description	Fee Amount
GENERAL	
Photocopies or Printouts-Black and White, sizes to 8 1/2 x 14, single or double-sided	25¢ per sheet
Photocopies or Printouts-Color, sizes to 8 1/2 x 14, single or double-sided	75¢ per sheet
Photocopies or Printouts-Black and White, size 11x17, single sided only	\$1.00 per sheet
Photocopies or Printouts-Color, size 11x17, single sided only	\$1.25 per sheet
Plotter prints (8 1/2 x 11)	\$2
Plotter prints (11 x 17)	\$4
Plotter prints (17 x 22)	\$6
Plotter prints (24 x 36)	\$8
Plotter prints (36 x 48)	\$10
Audio Cassette copy	\$10
Videotape copy	\$25
Records on CD	\$10 plus staff time costs
Public Records-Transcription	\$20/hr
Public Records-Clerical Research	\$20/hr
Public Records-Admin Research	\$35/hr
Public Records-Legal Research	\$80/hr
Public Records-Faxing	50¢ per page sent
Public Records-Mailing costs	Actual costs + \$1.00 handling fee
Returned check fee	\$25
Lien Search fee	\$25
ADMINISTRATION	
Business License Annual Renewal	\$50
Business License Past Due	\$10/mo up to \$50
Business License-Transfer or Assign	\$50
Liquor License Application New	\$100
Liquor License Change of Ownership, Location, or Privilege	\$75
Liquor License Annual Renewal or Temporary Sales License	\$35
Small Animal Permit	\$10
Impounded Animal Redemption Fee	\$50
Sidewalk Vending Permit	\$10
Franchise Fees-Cable	5% gross revenue
Franchise Fees-Natural Gas	5% gross revenue
Franchise Fees-Telephone	7% gross revenue
Franchise Fees-Solid Waste	5% gross revenue
POLICE	
Special Event Security	\$60/hr
Alarm Permits	\$20 annual (waived over 65)
Alarm Permit Delinquent Fee	\$25

False Alarm Response	Third alarm \$50; fourth alarm \$75, fifth & up \$100 each	
Vehicle Release	\$125	
Police Reports	\$15	
Background inspection fee - firearm purchaser	\$50	
Vehicle Booting Charge	\$75	
Fingerprinting	\$25 per card/\$10 each add'l card	
Background Verification Letter	\$5	
COURT		
Payment Plan Fee	\$15 per \$100 of fine, not to exceed	
Show Cause Fee	\$25 certified letter/\$10 regular letter	
Warrant Costs	\$50	
Late Fee	\$15 if more than 10 days late	
FTA Fee	\$25	
Appeal Transcript Fee	\$35	
City Cost Assessment	\$7 per offense	
LIBRARY		
Lost item replacement	Cost plus \$5.00	
Damaged item	Cost	
Printing Charge for Internet, Black & White	15¢/page	
Printing Charge for Internet, Color	50¢/page	
Microform reader/printer	15¢/page	
Out of District Library Card Fee	\$95	
Fines	10¢ per day	
CANBY AREA TRANSIT		
Dial-A-Ride General Public	\$1.00 per boarding	
Dial-A-Ride Complementary Paratransit	\$1.00 per boarding	
Dial-A-Ride Premium	\$1.00 per boarding	
Shopping Shuttle Services	no charge	
Fixed-Route Bus Service	\$1.00 per boarding	
Fare Assistance Pass	no charge	
Payroll and self-employment tax	0.6%	
PARKS		
	In City	Out of City
Rental of Gazebo in Wait Park (waived for non-profits)	\$110	\$220
Rental of Wait Park (waived for non-profits)	\$375	\$750
Park Event Permit (to include all parks, Logging Rd.) to ensure insurance and rule compliance (assuming non-profit and/or community events, walks, etc.)	\$10	
PUBLIC WORKS		
Public Works Labor Rate	\$40/hr	
Equipment Rates (include 1 operator):		
Vactor Truck	\$125/hr	
Street Sweeper	\$75/hr	
TV Van	\$100/hr	
High Ranger	\$90/hr	
Dump Truck	\$90/hr	

	Backhoe	\$90/hr	
Street Closure Request		\$50 (waived for non-profits)	
Railroad Parking Lot Event Fee		\$50 (waived for non-profits)	
Street Barricade Delivery Fee		\$25 + \$250 refundable deposit with	
Map Copying and Research on Easements		\$60/hr+ printing charge	
Banner Installation		\$100 (waived for non-profits)	
Plan Review, Inspections, and Witnessing for Construction Projects		\$60/hr	
Street Excavation (Construction) Permit Fee		\$100	
Encroachment Application Permit Fee		\$50	
Building Number Installation Charge		\$50	
Advance Finance Public Improvement Application Fee		\$150	
Erosion Control		Without ESPC Certification	With ESPC Certification
Single Family (Up to 1 acre)			
Base Rate, to 4 inspections		\$110	\$85
Each additional inspection		\$40	\$35
All Other Lots			
Base Rate, 1 acre		\$184	\$145
Each additional acre		\$80	\$42
Each inspection over 9		\$40	\$35
Plan Review		50% of Inspection Base Rate	
Violations		\$100 per Violation per Day	
Street Maintenance Fee, Monthly			
Residential Single Family		\$5	
Multi-Family Residences		\$3.34/unit	
Detached Senior Housing and Mobile Home Parks		\$2.09/unit	
Attached Senior Housing and Congregate Care Facilities		\$1.04/unit	
Non-residential		Varies: \$0.522 x trip value x units	
Street Tree Removal Permit		\$25	
Sewer Tap Fee (on-site connection)		\$100	
House Move Permit		\$50	
Fleet Services Labor Rate		\$75/hr	
SEWER/STORMWATER			
Combined Sewer/Stormwater Rates (monthly):			
Residential Single Family		\$38.00	
Residential , apartment, per unit		\$38.00	
Mobile home		\$38.00	
Senior discount		\$27.08	
Elementary school, per student		\$1.50	
Middle & High school, per student		\$1.98	
Transient housing (1st unit)		\$38.00	
Each additional bed		\$19.96	
Nursing home (1st two beds)		\$38.00	
Each additional bed		\$19.96	
Commercial retail, minimum		\$38.00	
per 100 cf of water use Nov-Mar		\$4.75	

Commercial government, minimum per 100 cf of water use Dec & Jan	\$38.00 \$4.75
Industrial, minimum per 100 cf of water use	\$38.00 \$4.75
Industrial Wastewater Discharge Permit	\$500
Industrial Wastewater Discharge Permit application review fee	\$45/hr
CONSTRUCTION EXCISE TAX	
Residential, per dwelling unit	
First 1,000 square feet	\$0.25/sq ft
Next 500 square feet	\$0.50/sq ft
Next 500 square feet	\$0.75/sq ft
Above 2,000 square feet	\$1.00/sq ft
SYSTEMS DEVELOPMENT CHARGES	
Stormwater	
Residential: Single Family	\$100/Dwelling
Residential: Multi-Family	\$100/Dwelling
Commercial/Downtown and Highway	Varies by Use
Commercial/Manufacturing	Varies by Use
Industrial	Varies by Use
Transportation	Estimated SDA per unit
Single-Family per unit	\$2,603
Multi-Family	\$1,738
Commercial/Industrial	Varies by Use - \$272 per trip end
Wastewater	
3/4" Water meter	\$2,571
1" Water meter	\$5,142
1 1/2" Water meter	\$12,855
2" Water meter	\$25,710
3" Water meter	\$64,275
4" Water meter	\$89,985
Parks	
Single Family	\$4,725/Dwelling
Multi-Family	\$3,869/Dwelling
Manufactured Housing	\$3,874/Dwelling
Commercial/Industrial	\$129/per employee; varies by use
PLANNING	
Annexation – Less than 1 Acre	\$1,850 - (Base Fee)
Annexation – 1 – 10 Acres	Plus \$105 per Acre
Annexation – 11 – 50 Acres	Plus \$55 per Acre
Annexation – 51+ Acres	Plus \$10 per Acre
Annexation Legal Review – Development Agreement or Development Concept Plan	Applicant pays actual costs
Annexation Election Deposit (Does not include County Elections Costs which will be billed separately)	\$2,500
Appeal - Interpretation or type II decision to Planning Commission	\$1,600
Appeal - Planning Commission decision to City Council	\$1,920

Building Permit Site Plan Review	
Single Family House	\$45 per application
Duplex (including conversions of single family to duplex)	\$60 per application
Non-Living Space addition (garage, carport, porch, etc)	\$25 per application
Living Space addition (expansion and/or creation of accessory dwelling)	\$35 per application
Multifamily - based on valuation	\$30 per unit (first 20 units)/\$10 per unit (each additional)
Demolitions (Residential)	\$10
Demolitions (Commercial or Industrial)	\$30
Signs, commercial tenant improvements and remodels not involving additional square footage	\$50
All other commercial and industrial based on building square footage:	
0 to 2,000 square feet	\$100
2,001 to 5,000 square feet	\$100 for the first 2,000 sq. ft. and \$1.75 for each additional 100 Sq. ft. or fraction thereof
5,001 to 10,000 square feet	\$152.50 for the first 5,000 sq. ft and \$1.50 for each additional 100 sq. ft. or fraction thereof
10,001 to 50,000 square feet	\$160 for the first 10,000 sq. ft. and \$1.25 for each additional 100 sq. ft. or fraction thereof
50,001 to 100,000 square feet	\$210 for the first 50,000 sq. ft. and \$1.00 for each additional 500 sq. ft. or fraction thereof
100,001 square feet and up	\$260 for the first 100,000 sq. ft. and \$0.75 for each additional 1,000 sq. ft. or fraction thereof
Comprehensive Plan Amendment	\$3,220
Conditional Use Permit	\$2,040
Condominium Construction, less than six units	\$280
Interpretation	\$580
Lot Line Adjustment	\$520
Non-conforming Structure/Use	\$520
Parking Lot/Paving Projects	\$300
Partition - Major	\$1,360
Partition - Minor	\$1,280
Planned Unit Development	\$1,480
Plat (Final) Review	\$100
Pre-Application Conference	
Type II (Administrative Review)	\$300
Types III or IV (Quasi-Judicial Review)	\$700
Preconstruction Conference	\$100 (+\$60 per hr. over 2 hrs)
Sidewalk Café Annual Permit Fee	\$25
Sidewalk Café Annual Right of Way Rental Fee	\$1
Sign Permit for Design Reviews	\$280

Temporary Certificate of Occupancy	\$250
Deferred submittal processing and reviewing fee	Equal to the building permit fee for the valuation of the particular deferred portion or portions of the project, with a set minimum fee of \$300
Phased or Partial Building Permit plan review fee	\$300 plus 10% of the total project building permit fee not to exceed \$2,000 for each phase in addition to above fees
Inspections outside of normal business hours	\$160/hr (minimum charge – two hours)
Re-inspection Fees	\$80
Inspections for which no fee is specifically indicated	\$160/hr (minimum charge – 1/2 hour)
Additional plan review required by changes, additions or revisions to proposed or approved plans	\$160/hr (minimum charge – 1/2 hour)
Residential Fire Suppression Systems Combined Plan Permit and Plan Check Fees:	
0 sq. ft to 2,000 sq. ft	\$160
2001 sq. ft. to 3600 sq. ft.	\$210
3601 sq. ft. to 7200 sq. ft.	\$269
7201 sq. ft. and greater	\$377
Mechanical Fee Schedule for New and Additions or Alterations, to One and Two Family Dwellings:	
Install/Replace Furnace: Up to 100,000btu	\$24.75 per appliance
Install/Replace Furnace: Over 100,000btu	\$31.50 per appliance
Install/Replace/Relocate Heaters: Suspended, Wall or Floor Mounted.	\$24.75 per appliance
Appliance Vent	\$12.50 per appliance
Alteration Of Existing HVAC System	\$24.75
Air Handling Units	\$18.75 per appliance
Air Conditioning under 100,000btu	\$24.75 per appliance
Air Conditioning over 100,000btu	\$46.50 per appliance
Dryer Exhaust	\$18.75 per appliance
Hood	\$18.75 per appliance
Exhaust Fan Connected To A Single Duct	\$12.50 per appliance
Gas Piping: 1 To 4 Outlets	\$8.25
Gas Piping: Each Additional Outlet	\$2.25 per outlet
Fireplace	\$18.75 per appliance
Wood Stove	\$18.75 per appliance
Other	\$18.75 per appliance
Minimum Permit Fee	\$80
Plan Review Fee (Mechanical)	100% of Mechanical Permit fee
Mechanical Fee Schedule for New and Additions or Alterations to Commercial, Multi-Family and Industrial Projects	
\$0.00 to \$5000.00 valuation	\$80

\$5001.00 to \$10,000.00 valuation	\$80 for the first \$5000 and \$3 for each additional \$100 or fraction thereof	
\$10,001.00 to \$100,000 valuation	\$230.00 for the first \$10,000.00 and \$12.00 for each additional \$1,000.00 or fraction thereof	
\$100,001.00 and up	\$1,310 for the first \$100,000 and \$10 for each additional \$1,000 or fraction thereof	
Plan Review Fee (Mechanical)	37% of Mechanical Permit fee	
Grading Permit Fee Schedule		
50 cubic yards or less	\$80	
51 to 100 cubic yards	\$117	
101 to 1,000 cubic yards	\$117 for the first 100 cubic yards, plus \$55 for each additional 100 cubic yards or fraction thereof	
1,001 to 10,000 cubic yards	\$612 for the first 1,000 cubic yards, plus \$46 for each additional 1,000 cubic yards or fraction thereof	
10,001 to 100,000 cubic yards	\$1026 for the first 10,000 cubic yards, plus \$210 for each additional 10,000 cubic yards or fraction thereof	
100,001 cubic yards and up	\$2916 for the first 100,000 cubic yards, plus \$115 for each additional 10,000 cubic yards or fraction thereof	
Plan Review Fee (Grading)	65% of Grading Permit fee	
Manufactured Dwelling Installation		
Installation and set up	\$350	
Earthquake bracing when not part of original installation	\$280	
Prescriptive Flat Fee Solar Installation	\$240	
SWIM CENTER		
	In City	Out of City
Daily Admission - Youth	\$2.50	\$3.75
Daily Admission - Senior	\$2.50	\$3.75
Daily Admission - Adult	\$3.25	\$4.50
Daily Admission - Family	\$8.25	\$12.00
Tickets - 10 Swims Youth/Senior	\$25.00	\$37.50
Tickets - 10 Swims Adult	\$32.50	\$45.00
Pass 3 month - Youth	\$50.00	\$75.00
Pass 3 month - Senior	\$50.00	\$75.00
Pass 3 month - Adult	\$65.00	\$90.00
Pass 3 month - 1 + 1	\$97.50	\$135.00
Pass 3 month - Family	\$130.00	\$180.00
Pass 12 month - Youth	\$137.50	\$206.25
Pass 12 month - Senior	\$137.50	\$206.25
Pass 12 month - Adult	\$178.75	\$247.50
Pass 12 month - 1 + 1	\$268.00	\$371.25
Pass 12 month - Family	\$357.50	\$495.00

Water Exercise - Youth	\$2.50	\$3.75
Water Exercise - Senior	\$2.50	\$3.75
Water Exercise - Adult	\$3.25	\$4.50
Lessons - Public Lessons	\$3.50	\$5.25
Lessons - Spring Penguin	\$50.00	\$70.00
Lessons - Summer Penguin	\$80.00	\$100.00
Lessons - School Programs	by contract	
Rentals - Public	\$45.00/hr	\$62.50/hr
Rentals - Canby Gators	by contract	
CEMETERY		
Grave Lots	Property	Perpetual Care Fee
Standard Grave Lot	\$450	\$700
Child Grave Lot (1/2 sp)	\$150	\$350
Baby Grave Lot (1/4 sp)	\$125	\$350
Cremains Lot	\$300	\$100
Grave Opening, Closing & Recording Fee:		
Standard		
Opening & Closing	\$650	
Disinterment	\$1,000	
Disinterment/Reinterment	\$1,250	
Child		
Opening & Closing	\$275	
Disinterment	\$400	
Disinterment/Reinterment	\$600	
Baby		
Opening & Closing	\$200	
Disinterment	\$370	
Disinterment/Reinterment	\$470	
Cremains		
Opening & Closing	\$300	
Disinterment	\$350	
Disinterment/Reinterment	\$400	
Grave Liners:		
Wholesale to Funeral Home	\$360	
Standard	\$420	
Child	\$240	
Baby	\$240	
Cremains Vault	\$155	
Monument Installation:		
24" or less in all dimensions	\$160	
36" & Over	\$190	
48" & Over	\$225	
3' x 7' Grave Ledger	\$255	
24" Bronze Military	\$160	
Upright Monuments	\$260	
Mausoleum Phase I		
Exterior Single Crypts (1 space)		
Sixth Level F	\$1,650	

Fifth Level E	\$1,980
Fourth Level D	\$2,365
Third Level C	\$2,830
Second Level B	\$2,830
First and Westminster Level A (2 spaces)	\$3,350
Exterior Tandem Crypts (2 spaces)	
Sixth Level F	\$2,805
Fifth Level E	\$3,115
Fourth Level D	\$3,465
Third Level C	\$3,915
Second Level B	\$3,915
First and Westminster Level A (4 spaces)	\$4,880
Exterior Side by Side Crypts (2 Sp)	
Sixth Level F	\$2,905
Fifth Level E	\$3,255
Fourth Level D	\$3,610
Third Level C	\$4,335
Second Level B	\$4,335
First and Westminster Level A (4 spaces)	\$5,280
Niche Spaces	
Level 1 through 6	\$420
Level 7 through 10	\$350
Level 11 through 12	\$330
Mausoleum Phase II	
Exterior Single Crypts (1 space)	
Sixth Level F	\$2,047
Fifth Level E	\$2,436
Fourth Level D	\$2,890
Third Level C	\$3,439
Second Level B	\$3,439
First and Westminster Level A (2 spaces)	\$4,053
Exterior Tandem Crypts (2 spaces)	
Sixth Level F	\$3,409
Fifth Level E	\$3,775
Fourth Level D	\$4,359
Third Level C	\$5,215
Second Level B	\$5,215
First and Westminster Level A (4 spaces)	\$5,858
Exterior Side by Side Crypts (2 Sp)	
Sixth Level F	\$3,527
Fifth Level E	\$3,940
Fourth Level D	\$4,359
Third Level C	\$5,215
Second Level B	\$5,215
First and Westminster Level A (4 spaces)	\$6,330
Opening & Closing for Crypts	
Each Entombment	\$350
Disinterment from Westminster Crypt	\$525
Disinterment/Reinterment	\$400
Opening & Closing for Niches	

Each Inurnment	\$190
Disinterment	\$290
Disinterment/Reinterment	\$300
Crypt Name Bar Installation	\$364
Niche Name Bar Installation	\$294
Emblems (Elks, Rotary, Cross, etc)	\$90
Extra Plastic Vase & Holder	\$90
Replace Plastic Vase	\$45
Weekend & Holiday Services (additional fee)	\$300
Cemetery Title Transfer	\$75